



# Lansing Central School District

284 Ridge Road, Lansing, NY 14882 607-533-3020 x 4000

## Welcome Families! 2023/2024 School Year Registration Packet

PARENTS/GUARDIANS, PLEASE PRESENT THE FOLLOWING DOCUMENTS TO THE REGISTRAR:

- **Completed Registration Packet**

- **Proof of Age (ONE of the following)— Copies are acceptable please do not mail original documents**
- Original Birth Certificate
- Passport and/or VISA
- Baptismal Certificate with date of birth indicated

- **Proof of Residency in the Lansing Central School District (TWO of the following)**

- Contract to purchase a primary residence\*
- Contract to build a primary residence\*
- Certificate of occupancy
- Lease agreement
- Utility bill or statement of service (only one utility bill will be accepted)
- Driver's license
- Paycheck stub
- Voter registration card
- School tax bill
- Moving company receipt

\*District Policy states that you must reside in the district within 90 days

- **Immunization & Health Records** Include a copy of the most recent physical and immunizations (dated within the last year at the time of registration). Also include a health history form (included in the packet).

- **IF APPLICABLE:**

- **Legal Documents**

- Custody agreement
- Court Order of Protection
- Form DSS-2999 for foster placement

- **Student Name Changes** Provide proof of name change (must have two: adoption certificate, court order, social security card, health insurance card)

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Please direct any questions regarding the registration process to the district registrar at x4000 or  
DTodd@LCSD.K12.NY.US

# Lansing Central School District



## KINDERGARTEN STUDENT QUESTIONNAIRE

Student's Name \_\_\_\_\_ Date of birth \_\_\_\_\_

*Please help our teachers get to know your student a little better.*

1. Has your child been to preschool or in a day care with other children? Where?

2. Is your child able to play by themselves?

3. What does your child enjoy doing? What makes them happy?

4. What activities does your child like to do alone? With others?

5. How does your child get along with friends/siblings?

6. How does your child react to frustration or anger?

7. How does your child respond when hurt or upset?

8. Does your child have any fears or phobias?

9. Is your child fully potty trained? Do they use the bathroom independently?

10. Describe your child's self help skills (getting dressed, tying shoes, personal care, etc.)

11. Has your child ever received special services?

12. Does your child have any gross motor (running, hopping, etc.) or fine motor (writing, cutting, etc.) challenges?

13. Please share anything else you would like us to know about your child:

*THANK YOU FOR SHARING THIS INFORMATION. WE LOOK FORWARD TO WATCHING YOUR STUDENT LEARN AND GROW!*



# Lansing Central School District

## Student Registration

ID# \_\_\_\_\_

Date Received : \_\_\_\_\_

(OFFICE USE)

Grade \_\_\_\_\_ Age \_\_\_\_\_ Date of Birth \_\_\_\_\_

Birthplace \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

Student Legal Name Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Gender  Male  Female  Non Binary

Home Address Street \_\_\_\_\_

Preferred Pronouns \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Student resides with  Both Parents  One Parent  
 Legal Guardian

Transferring from District/School \_\_\_\_\_

If parents do not reside in same household, please check.

Custody is  Sole  Joint  
 Court Protection Order

Last Day Attended \_\_\_\_\_ Grade Completed \_\_\_\_\_

Has your child ever attended Lansing Schools in the past?  Yes  No If yes, please provide dates/grades: \_\_\_\_\_

**Primary Parent/Guardian** (residing with student)

Name \_\_\_\_\_

Employer \_\_\_\_\_

Phone # Priority 1 \_\_\_\_\_ (Home, Cell, Work)

Active Duty Military Personnel  Yes  No

Priority 2 \_\_\_\_\_ (Home, Cell, Work)

Email \_\_\_\_\_

Priority 3 \_\_\_\_\_ (Home, Cell, Work)

Relationship to student  Mother  Father  Step-parent

Legal Guardian  Other \_\_\_\_\_

**Secondary Parent/Guardian** (residing with student)

Name \_\_\_\_\_

Employer \_\_\_\_\_

Phone # Priority 1 \_\_\_\_\_ (Home, Cell, Work)

Active Duty Military Personnel  Yes  No

Priority 2 \_\_\_\_\_ (Home, Cell, Work)

Email \_\_\_\_\_

Priority 3 \_\_\_\_\_ (Home, Cell, Work)

Relationship to student  Mother  Father  Step-parent

Legal Guardian  Other \_\_\_\_\_

Lansing Central School Policy states both parents have equal access to their children and school records. If access is denied, court papers must be on file with the District giving specific instructions regarding custody of student and access to records. Complete information for both parents is required if Joint Custody exists or there are no court documents.

**Parent not Residing with Student**

Name \_\_\_\_\_

Employer \_\_\_\_\_

Address Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Receive Mail  Yes  No

Active Duty Military Personnel  Yes  No

In Case of Emergency can this person be contacted  Yes  No

Only if all other contacts can not be reached

Phone # Priority 1 \_\_\_\_\_ (Home, Cell, Work)

Email \_\_\_\_\_

Priority 2 \_\_\_\_\_ (Home, Cell, Work)

Relationship to student  Mother  Father  Step-parent





# Lansing Central School District

## Student Registration

Student's Name \_\_\_\_\_

PLEASE ANSWER QUESTIONS (1) and (2). PLEASE READ THEM BEFORE YOU RESPOND. [For question (1) Check ( ✓ ) the box that best describes your child.] Check ( ✓ ) only ONE box.

**1. Is student Hispanic, Latino, or of Spanish origin?** A person of Cuban, Mexican, Puerto Rican, Central or South American, or other Spanish culture or origin, regardless of race.  **YES, Hispanic**  **Not Hispanic**

**2. Select one or more races from the following five racial groups** [For question (2) Check ( ✓ ) all groups that apply to your child; check ( ✓ ) **at least ONE** box.]:

- American Indian or Alaska Native:** A person having origins in any of the original peoples of North and South America (including Central America), and maintain tribal affiliation or community attachment
- Asian:** A person having origins in any of the original peoples of Far East, Southeast Asia, or Indian subcontinent (i.e. Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, Philippine Islands, Thailand or Vietnam)
- Native Hawaiian or Other Pacific Islander:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Island
- Black or African American:** A person having origins in any of the Black racial groups of Africa
- White:** A person having origins in any of the original peoples of Europe, North Africa, or the Middle East

**Siblings residing with student at same address:**

<u>Grade</u>	<u>Name</u>	<u>Sex</u>	<u>Birth date</u>
_____	Last _____ First _____	MI _____	_____
_____	Last _____ First _____	MI _____	_____
_____	Last _____ First _____	MI _____	_____
_____	Last _____ First _____	MI _____	_____

**Will your child require English as Second Language Services?**  **Yes**  **No**

Parent/Guardian is Migrant Worker  **Yes**  **No**

What is the primary language spoken at home? \_\_\_\_\_ What language does your child primarily speak? \_\_\_\_\_

Is your child **currently** receiving English as a Second Language services?  **Yes**  **No**

**Foster Care Placement** Please provide the **Form DSS-2999** at time of registration along with the following information:

Name of Case Worker \_\_\_\_\_ Phone \_\_\_\_\_

Is this student considered Neglected / Delinquent?  **Yes**  **No**

### Parent / Guardian Statement

I understand that proof of New York State required immunizations for polio, mumps, measles, diphtheria, hepatitis, and rubella from a physician or clinic is required for admission to school. If there is a medical or religious exemption, statements of such must be presented. Failure to file either proof of immunization or exemptions will result in the exclusion of the pupil until such time as an appropriate immunization statement is submitted.

Permission is hereby granted to Lansing Central Schools to obtain all health and scholastic records from the above listed school as well as transfer records to a new school in the event of a move to another district or state. I understand that all reports and screening test results will be treated confidentially; and certify that the information provided is accurate to the best of my knowledge and that I have legal custody of the above named child.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## Lansing Central School District Interval Health History

Student Name:		DOB:
School Name:		Age:
Grade (check): <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12		Limitations: <input type="checkbox"/> NO <input type="checkbox"/> YES
Sport		Date of last Health Exam:
Sport Level: <input type="checkbox"/> Modified <input type="checkbox"/> Fresh <input type="checkbox"/> JV <input type="checkbox"/> Varsity		Date form completed:
<b>MUST be completed and signed by Parent/Guardian - Give details to any YES answers on the last page.</b>		

DOES OR HAS YOUR CHILD		
GENERAL HEALTH	No	YES
Ever been restricted by a health care provider from sports participation for any reason?	<input type="checkbox"/>	<input type="checkbox"/>
Ever had surgery?	<input type="checkbox"/>	<input type="checkbox"/>
Ever spent the night in a hospital?	<input type="checkbox"/>	<input type="checkbox"/>
Been diagnosed with mononucleosis within the last month?	<input type="checkbox"/>	<input type="checkbox"/>
Have only one functioning kidney?	<input type="checkbox"/>	<input type="checkbox"/>
Have a bleeding disorder?	<input type="checkbox"/>	<input type="checkbox"/>
Have any problems with hearing or have congenital deafness?	<input type="checkbox"/>	<input type="checkbox"/>
Have any problems with vision or only have vision in one eye?	<input type="checkbox"/>	<input type="checkbox"/>
Have an ongoing medical condition?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, check all that apply:		
<input type="checkbox"/> Asthma <input type="checkbox"/> Diabetes <input type="checkbox"/> Seizures <input type="checkbox"/> Sickle cell trait or disease <input type="checkbox"/> Other:		
Have Allergies?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, check all that apply		
<input type="checkbox"/> Food <input type="checkbox"/> Insect Bite <input type="checkbox"/> Latex <input type="checkbox"/> Medicine <input type="checkbox"/> Pollen <input type="checkbox"/> Other:		
Ever had anaphylaxis?	<input type="checkbox"/>	<input type="checkbox"/>
Carry an epinephrine auto-injector?	<input type="checkbox"/>	<input type="checkbox"/>
BRAIN/HEAD INJURY HISTORY	No	YES
Ever had a hit to the head that caused headache, dizziness, nausea, confusion, or been told they had a concussion?	<input type="checkbox"/>	<input type="checkbox"/>
Receive treatment for a seizure disorder or epilepsy?	<input type="checkbox"/>	<input type="checkbox"/>
Ever had headaches with exercise?	<input type="checkbox"/>	<input type="checkbox"/>
Ever had migraines?	<input type="checkbox"/>	<input type="checkbox"/>

DOES OR HAS YOUR CHILD		
BREATHING	No	YES
Ever complained of getting extremely tired or short of breath during exercise?	<input type="checkbox"/>	<input type="checkbox"/>
Use or carry an inhaler or nebulizer?	<input type="checkbox"/>	<input type="checkbox"/>
Wheeze or cough frequently during or after exercise?	<input type="checkbox"/>	<input type="checkbox"/>
Ever been told by a health care provider they have asthma or exercise-induced asthma?	<input type="checkbox"/>	<input type="checkbox"/>
DEVICES / ACCOMMODATIONS	No	YES
Use a brace, orthotic, or another device?	<input type="checkbox"/>	<input type="checkbox"/>
Have any special devices or prostheses (insulin pump, glucose sensor, ostomy bag, etc.)?	<input type="checkbox"/>	<input type="checkbox"/>
Wear protective eyewear, such as goggles or a face shield?	<input type="checkbox"/>	<input type="checkbox"/>
Wear a hearing aid or cochlear implant?	<input type="checkbox"/>	<input type="checkbox"/>
<b>Let the coach/school nurse know of any device used. Not required for contact lenses or eyeglasses.</b>		
DIGESTIVE (GI) HEALTH	No	YES
Have stomach or other GI problems?	<input type="checkbox"/>	<input type="checkbox"/>
Ever had an eating disorder?	<input type="checkbox"/>	<input type="checkbox"/>
Have a special diet or need to avoid certain foods?	<input type="checkbox"/>	<input type="checkbox"/>
Are there any concerns about your child's weight?	<input type="checkbox"/>	<input type="checkbox"/>
INJURY HISTORY	No	YES
Ever been unable to move their arms or legs or had tingling, numbness, or weakness after being hit or falling?	<input type="checkbox"/>	<input type="checkbox"/>
Ever had an injury, pain, or swelling of a joint that caused them to miss practice or a game?	<input type="checkbox"/>	<input type="checkbox"/>
Have a bone, muscle, or joint that bothers them?	<input type="checkbox"/>	<input type="checkbox"/>
Have joints that become painful, swollen, warm, or red with use?	<input type="checkbox"/>	<input type="checkbox"/>
Ever been diagnosed with a stress fracture?	<input type="checkbox"/>	<input type="checkbox"/>

If you answered **YES** to any questions give details. Sign and date below.

Parent/Guardian  
Signature:

Date:



# Lansing Central School District

TRANSPORTATION DEPARTMENT

Phone 607-533-4608

## STUDENT TRANSPORTATION REQUEST FORM 2023-2024

### Student Information:

Child's Name \_\_\_\_\_ Grade \_\_\_\_\_

### Parent/Guardian Information and student's HOME Address:

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

### DAILY TRANSPORTATION Please indicate your student's needs below

<b>Monday:</b>	Home	Day Care	No Pick-up	<b>Monday:</b>	Home	Day Care	No Drop-off
<b>Tuesday:</b>	Home	Day Care	No Pick-up	<b>Tuesday:</b>	Home	Day Care	No Drop-off
<b>Wednesday:</b>	Home	Day Care	No Pick-up	<b>Wednesday:</b>	Home	Day Care	No Drop-off
<b>Thursday:</b>	Home	Day Care	No Pick-up	<b>Thursday:</b>	Home	Day Care	No Drop-off
<b>Friday:</b>	Home	Day Care	No Pick-up	<b>Friday:</b>	Home	Day Care	No Drop-off

### Daycare (including LCSD After-school Program) or alternate location information (must be within district boundaries)

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

If transportation is not needed, name of the person who will be picking up the student \_\_\_\_\_

### EMERGENCY Closing Location Students MUST ride a bus in the event of an emergency dismissal

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

### PLANNED Early Dismissal Information: Adult picking up OR Bus dropping off (please check one)

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Lansing Central School District will be responsible for providing transportation for students between school and either their home or the identified alternate day care provider ONLY. For emergency changes in pick-up or drop-off locations, please contact the appropriate school office.

**CERTIFICATION: I have read and understand the policies and procedures as stated above and consent to having my child transported as I have indicated on this form for the duration of the school year. If I wish to make adjustments to this schedule, I will resubmit this Student Transportation form no less than 2 days prior to the requested transportation schedule change.**

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_





**Lansing Central School District**  
Student Registration

Student's Name \_\_\_\_\_

Authorized Emergency Contacts (in addition to student's parents/guardians)  
Please indicate which phone number goes with which contact when household members are listed

Name \_\_\_\_\_

Address Street City State ZIP  
Phone # Priority 1 \_\_\_\_\_ (Home, Cell, Work) Priority 3 \_\_\_\_\_ (Home, Cell, Work)  
Priority 2 \_\_\_\_\_ (Home, Cell, Work) Relationship to student: \_\_\_\_\_

Name \_\_\_\_\_

Address Street City State ZIP  
Phone # Priority 1 \_\_\_\_\_ (Home, Cell, Work) Priority 3 \_\_\_\_\_ (Home, Cell, Work)  
Priority 2 \_\_\_\_\_ (Home, Cell, Work) Relationship to student: \_\_\_\_\_

Name \_\_\_\_\_

Address Street City State ZIP  
Phone # Priority 1 \_\_\_\_\_ (Home, Cell, Work) Priority 3 \_\_\_\_\_ (Home, Cell, Work)  
Priority 2 \_\_\_\_\_ (Home, Cell, Work) Relationship to student: \_\_\_\_\_

Name \_\_\_\_\_

Address Street City State ZIP  
Phone # Priority 1 \_\_\_\_\_ (Home, Cell, Work) Priority 3 \_\_\_\_\_ (Home, Cell, Work)  
Priority 2 \_\_\_\_\_ (Home, Cell, Work) Relationship to student: \_\_\_\_\_

Name \_\_\_\_\_

Address Street City State ZIP  
Phone # Priority 1 \_\_\_\_\_ (Home, Cell, Work) Priority 3 \_\_\_\_\_ (Home, Cell, Work)  
Priority 2 \_\_\_\_\_ (Home, Cell, Work) Relationship to student: \_\_\_\_\_



**Additional Services Information**

Is your child currently receiving **Section 504 Support Services** (Accommodation Plan)?  **YES**  **NO**

Does your child have an **Individualized Education Program (IEP)**?  **YES**  **NO**

Is your child currently receiving **Academic Intervention Services (AIS)**?  **YES**  **NO**

If **yes**, please indicate which subject area:  **Math**  **ELA**

**Residency Information**

The answer you provide below will help the district determine what services you or your child may be able to receive under the McKinney-Vento Act. Students who are protected under the McKinney-Vento Act are entitled to immediate enrollment in school even if they don't have the documents normally needed; such as proof of residency, school records, immunization records, or birth certificate. Students who are protected under the McKinney-Vento Act may also be entitled to free transportation and other services.

**Where is the student currently living?** (Please check **one** box.)

- In permanent housing
- In a shelter  In a hotel/motel
- In a car, park, bus, train, or campsite
- With another family or person due to loss of housing or as a result of economic hardship (sometimes referred to as "doubled-up")
- Other temporary living situation (please describe) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

# Lansing Central School District Media Release Form

2023-2024

## AUTHORIZATION AND RELEASE FOR PUBLICATION OF STUDENT WORK AND STUDENT PHOTOGRAPHIC/VIDEO IMAGES

### Dear Parents/Guardians/Eligible Students:

We are proud of our students and the work that they create throughout the school year. Such work includes, by way of example, writings, artwork, photographic/video/digital images, and instrumental and vocal recordings. We like to showcase our students and their work beyond the classroom and school buildings through publication in a variety of calendars, the district, school and classroom websites, and local and national newspapers, television stations, and radio broadcasts.

Please complete and return the attached form to your child's teacher/ school as soon as possible so we can understand your wishes with regard to publication of your child's work and/or photographic and video image.

### Thank you for your cooperation.

**Yes – I hereby consent.** I grant permission for my child to participate and appear in audio recordings, films, photographs, written articles, or on websites and social media sites. This consent includes the use of my child's image, voice, and name in media projects by LCSD to print, broadcast or Internet media outlets, such as Newspapers, radio, television, and websites.

*As authorized above, I hereby release, discharge and hold the School District and its representatives harmless from any and all claims that may arise by reason of the publication of such works and/or images.*

**No – I do not consent.** I do not grant permission for my child to participate and appear in audio recordings, films, photographs, written articles, or on websites and social media sites. This consent includes the use of my child's image, voice, and name in media projects by LCSD to print, broadcast or Internet media outlets, such as Newspapers, radio, television, and websites.

Child's Name \_\_\_\_\_ Grade \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Note: for eligible students (i.e., those who are 18 or older), the right to consent or withhold permission for publication is yours. References to "my child" refer to you, the student, directly and you should check your preferences above and then sign in the Parent/Guardian sections provided.

**Failure to return this form grants permission to use student work/ images/ recordings as noted above.**





**STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234**  
Office of P-12

Lisette Colon-Collins, Assistant Commissioner  
Office of Bilingual Education and World Languages

55 Hanson Place, Room 594  
Brooklyn, New York 11217  
Tel: (718) 722-2445 / Fax: (718) 722-2459

89 Washington Avenue, Room 528EB  
Albany, New York 12234  
(518) 474-8775 / Fax: (518) 474-7948

## Home Language Questionnaire (HLQ)

*Dear Parent or Guardian:  
In order to provide your child with the best possible education, we need to determine how well he or she understands, speaks, reads and writes in English, as well as prior school and personal history. Please complete the sections below entitled Language Background and Educational History. Your assistance in answering these questions is greatly appreciated. Thank you.*

Please write clearly when completing this section.		
STUDENT NAME:		
First	Middle	Last
DATE OF BIRTH:		GENDER:
Month	Day	Year
<input type="checkbox"/> Male <input type="checkbox"/> Female		
PARENT/PERSON IN PARENTAL RELATION INFO:		
Last Name	First Name	Relation to Student

HOME LANGUAGE CODE

Language Background (Please check all that apply.)		
1. What language(s) is(are) spoken in the student's home or residence?	<input type="checkbox"/> English	<input type="checkbox"/> Other _____ <i>specify</i>
2. What was the first language your child learned?	<input type="checkbox"/> English	<input type="checkbox"/> Other _____ <i>specify</i>
3. What is the Home Language of each parent/guardian?	<input type="checkbox"/> Mother _____ <i>specify</i>	<input type="checkbox"/> Father _____ <i>specify</i>
	<input type="checkbox"/> Guardian(s) _____ <i>specify</i>	
4. What language(s) does your child understand?	<input type="checkbox"/> English	<input type="checkbox"/> Other _____ <i>specify</i>
5. What language(s) does your child speak?	<input type="checkbox"/> English	<input type="checkbox"/> Other _____ <i>specify</i>
		<input type="checkbox"/> Does not speak
6. What language(s) does your child read?	<input type="checkbox"/> English	<input type="checkbox"/> Other _____ <i>specify</i>
		<input type="checkbox"/> Does not read
7. What language(s) does your child write?	<input type="checkbox"/> English	<input type="checkbox"/> Other _____ <i>specify</i>
		<input type="checkbox"/> Does not write

THIS SECTION TO BE COMPLETED BY DISTRICT IN WHICH STUDENT IS REGISTERED:	
SCHOOL DISTRICT INFORMATION:	STUDENT ID NUMBER IN NYS STUDENT INFORMATION SYSTEM:
District Name (Number) & School _____ Address _____	



## Home Language Questionnaire (HLQ)—Page Two

<b>Educational History</b>	
8. Indicate the total number of years that your child has been enrolled in school _____	
9. Do you think your child may have any difficulties or conditions that affect his or her ability to understand, speak, read or write in English or any other language? If yes, please describe them. Yes* <input type="checkbox"/> No <input type="checkbox"/> Not sure <input type="checkbox"/> *If yes, please explain: _____ How severe do you think these difficulties are? <input type="checkbox"/> Minor <input type="checkbox"/> Somewhat severe <input type="checkbox"/> Very severe	
10a. Has your child ever been <u>referred</u> for a special education evaluation in the past? <input type="checkbox"/> No <input type="checkbox"/> Yes* *Please complete 10b below	
10b. *If referred for an evaluation, has your child ever <u>received</u> any special education services in the past? <input type="checkbox"/> No <input type="checkbox"/> Yes – Type of services received: _____	
Age at which services received (Please check all that apply): <input type="checkbox"/> Birth to 3 years (Early Intervention) <input type="checkbox"/> 3 to 5 years (Special Education) <input type="checkbox"/> 6 years or older (Special Education)	
10c. Does your child have an Individualized Education Program (IEP)? <input type="checkbox"/> No <input type="checkbox"/> Yes	
11. Is there anything else you think is important for the school to know about your child? (e.g., special talents, health concerns, etc.) _____ _____ _____	
12. In what language(s) would you like to receive information from the school? _____	

Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: \_\_\_\_\_  
 \_\_\_\_\_  
*Signature of Parent or of Person in Parental Relation* *Date*

Relationship to student:  Mother  Father  Other: \_\_\_\_\_

<b>OFFICIAL ENTRY ONLY - NAME/POSITION OF PERSONNEL ADMINISTERING HLQ</b>	
NAME: _____	POSITION: _____
IF AN INTERPRETER IS PROVIDED, LIST NAME, POSITION AND CREDENTIALS:	
<b>NAME/POSITION OF QUALIFIED PERSONNEL REVIEWING HLQ AND CONDUCTING INDIVIDUAL INTERVIEW</b>	
NAME: _____	POSITION: _____
ORAL INTERVIEW NECESSARY: <input type="checkbox"/> No <input type="checkbox"/> Yes	
**DATE OF INDIVIDUAL INTERVIEW: _____ <small>MO. DAY YR.</small>	OUTCOME OF INDIVIDUAL INTERVIEW: <input type="checkbox"/> ADMINISTER NYSITELL <input type="checkbox"/> ENGLISH PROFICIENT <input type="checkbox"/> REFER TO LANGUAGE PROFICIENCY TEAM
<b>NAME/POSITION OF QUALIFIED PERSONNEL ADMINISTERING NYSITELL</b>	
NAME: _____	POSITION: _____
DATE OF NYSITELL ADMINISTRATION: _____ <small>MO. DAY YR.</small>	PROFICIENCY LEVEL ACHIEVED ON NYSITELL: <input type="checkbox"/> ENTERING <input type="checkbox"/> EMERGING <input type="checkbox"/> TRANSITIONING <input type="checkbox"/> EXPANDING <input type="checkbox"/> COMMANDING
FOR STUDENTS WITH DISABILITIES, LIST ACCOMODATIONS, IF ANY, ADMINISTERED IN ACCORDANCE WITH IEP PURSUANT TO CSE RECOMMENDATION: _____ _____ _____	

## Required Health Paperwork for Registration

Parents/Guardians are required to provide the following health paperwork:

- **Health History completed**
- **Physical exam by a NYS provider** (within the past year)-must be provided by the 30<sup>th</sup> day of school.
- **Complete immunization record**-student must be fully immunized by the 14 day of school or the student will be excluded.

If any of the above health paperwork is not provided at the time of registration, the parent/guardian must contact the building school nurse.

**School Nurse contact information is below:**

Kelly Bell, RN BSN  
**Elementary School Nurse**  
P: (607) 533-3020 Ext. 1113  
F: (607) 533-4829

Melissa O'Neill, RN BSN  
**Elementary School Nurse**  
P: (607) 533-3020 Ext. 1113  
F: (607) 533-4829

Jordan Jessop, RN  
**Middle School Nurse**  
P: (607) 533-3020 Ext. 2140  
F: (607) 533-4851

Tracie Larkin RN  
**High School Nurse**  
P: (607-533-3020 Ext. 3111  
F: (607) 533-3456

Please feel free to have your healthcare provider fax the recent physical exam and immunizations to the school nurse, **but you must follow up with the nurse** to ensure the required paperwork was received. Contact the building nurse with any questions or concerns.

Thank you



# 2023-24 School Year New York State Immunization Requirements for School Entrance/Attendance<sup>1</sup>

**NOTES:**

All children must be age-appropriately immunized to attend school in NYS. The number of doses depends on the schedule recommended by the Advisory Committee on Immunization Practices (ACIP). Intervals between doses of vaccine must be in accordance with the "[ACIP-Recommended Child and Adolescent Immunization Schedule](#)." Doses received before the minimum age or intervals are not valid and do not count toward the number of doses listed below. See footnotes for specific information for each vaccine. Children who are enrolling in grade-less classes must meet the immunization requirements of the grades for which they are age equivalent.

**Dose requirements MUST be read with the footnotes of this schedule**

Vaccines	Pre-Kindergarten (Day Care, Head Start, Nursery or Pre-K)	Kindergarten and Grades 1, 2, 3, 4 and 5	Grades 6, 7, 8, 9, 10 and 11	Grade 12
Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTaP/DTP/Tdap/Td) <sup>2</sup>	4 doses	5 doses or 4 doses if the 4th dose was received at 4 years or older or 3 doses if 7 years or older and the series was started at 1 year or older		3 doses
Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine adolescent booster (Tdap) <sup>3</sup>		Not applicable		1 dose
Polio vaccine (IPV/OPV) <sup>4</sup>	3 doses		4 doses or 3 doses if the 3rd dose was received at 4 years or older	
Measles, Mumps and Rubella vaccine (MMR) <sup>5</sup>	1 dose		2 doses	
Hepatitis B vaccine <sup>6</sup>	3 doses		3 doses or 2 doses of adult hepatitis B vaccine (Recombivax) for children who received the doses at least 4 months apart between the ages of 11 through 15 years	
Varicella (Chickenpox) vaccine <sup>7</sup>	1 dose		2 doses	
Meningococcal conjugate vaccine (MenACWY) <sup>8</sup>		Not applicable	Grades 7, 8, 9, 10 and 11: 1 dose	2 doses or 1 dose if the dose was received at 16 years or older
Haemophilus influenzae type b conjugate vaccine (Hib) <sup>9</sup>	1 to 4 doses			Not applicable
Pneumococcal Conjugate vaccine (PCV) <sup>10</sup>	1 to 4 doses			Not applicable

## Dental Health Certificate- Optional

**Parent/Guardian:** New York State law (Chapter 281) permits schools to request an oral health assessment in the following grades: school entry, K, 2, 4, 7, & 10. Your child may have a dental check-up during this school year to assess his/her fitness to attend school. Please complete Section 1 and take the form to your registered dentist or registered dental hygienist for an assessment. If your child had a dental check-up before he/she started the school, ask your dentist/dental hygienist to fill out Section 2. Return the completed form to the school's medical director or school nurse as soon as possible.

### Section 1. To be completed by Parent or Guardian (Please Print)

Child's Name:			Last	First	Middle
Birth Date:	/	/	Sex:	Will this be your child's first oral health assessment? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Month	Day	Year	<input type="checkbox"/> Male <input type="checkbox"/> Female		
School: <small>Name</small>					Grade
Have you noticed any problem in the mouth that interferes with your child's ability to chew, speak or focus on school activities? <input type="checkbox"/> Yes <input type="checkbox"/> No					

I understand that by signing this form I am consenting for the child named above to receive a basic oral health assessment. I understand this assessment is only a limited means of evaluation to assess the student's dental health, and I would need to secure the services of a dentist in order for my child to receive a complete dental examination with x-rays if necessary to maintain good oral health.

I also understand that receiving this preliminary oral health assessment does not establish any new, ongoing or continuing doctor-patient relationship. Further, I will not hold the dentist or those performing this assessment responsible for the consequences or results should I choose NOT to follow the recommendations listed below.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

### Section 2. To be completed by the Dentist/ Dental Hygienist

**I. The dental health condition of \_\_\_\_\_ on \_\_\_\_\_ (date of assessment)**  
**The date of the assessment needs to be within 12 months of the start of the school year in which it is requested. Check one:**

Yes, The student listed above is in fit condition of dental health to permit his/her attendance at the public schools.

No, The student listed above is not in fit condition of dental health to permit his/her attendance at the public schools.

NOTE: Not in fit condition of dental health means that a condition exists that interferes with a student's ability to chew, speak or focus on school activities including pain, swelling or infection related to clinical evidence of open cavities. The designation of not in fit condition of dental health to permit attendance at the public school does not preclude the student from attending school.

Dentist's/ Dental Hygienist's name and address <small>(please print or stamp)</small>	Dentist's/Dental Hygienist's Signature

*Optional Sections - If you agree to release this information to your child's school, please initial here.*

**II. Oral Health Status (check all that apply).**

Yes  No **Caries Experience/Restoration History** – Has the child ever had a cavity (treated or untreated)? [A filling (temporary/permanent) OR a tooth that is missing because it was extracted as a result of caries OR an open cavity].

Yes  No **Untreated Caries** – Does this child have an open cavity? [At least ½ mm of tooth structure loss at the enamel surface. Brown to dark-brown coloration of the walls of the lesion. These criteria apply to pits and fissure cavitated lesions as well as those on smooth tooth surfaces. If retained root, assume that the whole tooth was destroyed by caries. Broken or chipped teeth, plus teeth with temporary fillings, are considered sound unless a cavitated lesion is also present].

Yes  No **Dental Sealants Present**

Other problems (Specify): \_\_\_\_\_

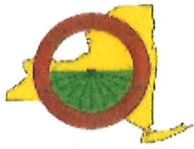
**II. Treatment Needs (check all that apply)**

No obvious problem. Routine dental care is recommended. Visit your dentist regularly.

May need dental care. Please schedule an appointment with your dentist as soon as possible for an evaluation.

Immediate dental care is required. Please schedule an appointment immediately with your dentist to avoid problems.





**NEW YORK STATE MIGRANT EDUCATION PROGRAM**  
**IDENTIFICATION & RECRUITMENT OFFICE**  
**PARENT SURVEY**

The Migrant Education Program (MEP) is authorized by Title I, Part C of the Elementary and Secondary Education Act (ESEA). The MEP provides a variety of educational services to families who work in agriculture, **regardless of their nationality or legal status**. This program is **free of charge** to all eligible families and may include tutoring, free school lunch eligibility, educational field trips, summer programs, parent involvement activities, emergency needs and referrals to other services as needed.

*Please take few minutes to complete this questionnaire.*

**Has anyone in your family worked, or looked for work at the following occupations during the past 3 years?**

- Any agricultural, farm, or fishing work (such as hay, dairy, fruit or vegetable crops, poultry, fishing, nursery/greenhouse, etc.)
- Work related to logging, harvesting, or initial processing of trees.
- Work at a food processing plant, (such as meat or poultry processing plants, packing fruits or vegetables, etc.)



*If you answer YES, please provide your contact information below:*

Parent/Guardian Name: \_\_\_\_\_

Home address: \_\_\_\_\_

Telephone number: (\_\_\_\_)-\_\_\_\_-\_\_\_\_ Best time to be reached: \_\_\_\_\_ AM/PM

Previous Address: \_\_\_\_\_

Student name: \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_

Student name: \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_

**To submit this referral please fax to 607-436-3606, or by mail to NYS Migrant Education Program- Identification and Recruitment Office: 100 Saratoga Village Blvd, Suite 41, Ballston Spa, NY 12020.**

