

**November 8, 2021**

**AGENDA**

1. Introductions
2. Review website and purpose of District Level Safety Teams
3. General brainstorm regarding thoughts and ideas regarding next steps
  - a. ES, MS, HS Building Specific Concerns
  - b. Food Service
  - c. Transportation
  - d. Building and Grounds
  - e. Technology
  - f. Instructional day
  - g. Childcare
  - h. Mental health and wellness
  - i. Equipment –
    - i. Cameras
    - ii. Radios
    - iii. Keys
    - iv. Access/ safety
    - v. Badges

**MINUTES**

- 1. Introduction of positions and people on district-wide safety team**
- 2. Review of website and how to find information**
- 3. Brainstorm session and notes:**
  - a. Keys/ Badges/ Fabs
    - i. Make sure everyone is wearing their badges
    - ii. Make sure keys are properly labeled
    - iii. Do we need additional door fobs?
    - iv. Safety boxes up-to-date?
  - b. Radios – More coming, Glenn Checking
  - c. Cameras – Increase in stairwells at MS and HS, Senior parking lot, Transportation Lot
    - i. Review current cameras and make note of areas needing coverage
    - ii. Review cameras for Yellow House for security
    - iii. Labeled appropriately for emergency personnel to understand
      1. Not by a person's name but rather specific locations
      2. Changes can only be made by Chris or Kate
- 4. PA System/ Phone System**
  - a. Make sure properly connected so announcements can be heard over both the PA system and the Phone System
  - b. Make sure all necessary are trained on how to do a bldg. level call from anywhere or a district level call from anywhere
  - c. Update all on the new announcement systems in the large group spaces

- d. Do a review of spaces that are unable to hear a PA/Phone announcement
- 5. **BLERTS:** Make sure BLERTS are meeting and reviewing building level response plans.
- 6. **BLERTS:** Make sure all emergency response plans on the SAFE SCHOOLS NY Emergency Response Cards are understood and practiced.
  - a. Please consider Food Service when engaged in a lockdown/hold in place drill as they often are cooking when a lockdown is called – prioritize release if it is a drill.
- 7. **Trainings:** Improve the mandated training and include table tops in buildings to review some situational experiences.
- 8. **Notation:** Emergency Responders/ Ambulances are short staffed, if it is not deemed an emergency the call may be prioritized based on need, feel free to call back if need someone faster, this is important to know and for you to state that it is a high-level emergency if necessary. Principals: Share with School Nurses.
- 9. **Ongoing Concern:** Traffic Flow is an ongoing concern. TST BOCES looking at transportation and needs of districts. Aaron Thompson interested in participating in Traffic discussion.
  - a. Bridge on Ridge should be open late Spring of 2022
  - b. Snake Hill – no plans
  - c. Request for families to assist with transportation for social distancing during pandemic has significantly increased traffic density on campus – this will gradually reduce as we encourage families to start using LCSD bussing again. Noted however that we in a typical year have a high level of family self-transport causing traffic flow and density concerns.
  - d. 3 Transportation studies have been completed in the last 15 years with few recommendations outside of a complete restructure of campus (even so, not much impact is guaranteed with the restructure and included use Ludlowville Rd.)